

Guernsey Disability Alliance

Equality • Dignity • Inclusion

NOTICE OF ANNUAL GENERAL MEETING

Wednesday 16th February 2022

Guernsey Disability Alliance LBG

(Incorporated in Guernsey with registered number: 55102 and registered charity number CH41)

NOTICE IS HEREBY GIVEN that the Annual General Meeting ("AGM") of the Guernsey Disability Alliance LBG (the "Company") will be held online via our GDA website at [GDA AGM – 16th February 2022 — Guernsey Disability Alliance](#) and also at **The Harry Bound Room, Les Cotils St Peter Port, Guernsey GY1 1UU on Wednesday 16th February, 2022 at 7:00 pm.**

If you are unable to attend the meeting but still wish to vote, you are asked to appoint the chairman of the AGM as your proxy. Please see the separate proxy sheet and phone either Karen (tel:07781 467316) or Carol (tel: 07839 189995) or email: Info@disabilityalliance.org.gg if you need any help and to let them know to expect a proxy from you.

If you have any questions you wish to raise at the AGM please email Info@disabilityalliance.org.gg by 5pm on the afternoon of Wednesday 16th February 2022. If you have any nominations for Chair please speak to Karen or Carol as soon as possible.

If you have any questions about how to participate in the meeting contact Carol or Karen by emailing: Info@disabilityalliance.org.gg.

The official business of the AGM will be followed by a presentation by Deputy Peter Roffey, President of the Committee for Employment and Social Security on the Prevention of Discrimination legislation. He will be available for a question and answer session following the presentation.

All members attending will be asked to consider the transaction of the following ordinary business and, if thought fit, to pass the following resolutions which will be proposed as ordinary resolutions:

AGENDA

1. Welcome
2. Chair for the AGM and quorum - Chair – Chris Le Page
3. Apologies for absence - Chair
4. Minutes from the previous AGM on 3rd December 2021 (**circulated**) - Chair
5. Matters arising - Chair
6. Chairs report - Chair
7. Matters requiring ordinary resolutions (requires simple majority):

ORDINARY RESOLUTIONS	Related Document	Presented by:
i. THAT Philip Smith be elected as Acting Chair of the Company Proposed by Carol Le Page Seconded by Karen Blanchford		Chair
ii. THAT the annual accounts for the year ended 31 December 2021, together with the Directors' Report on those accounts, be received	Accounts (to follow)	Chair
iii. That the appointment of reviewer of accounts be delegated to be a decision of the Board of Directors, when a suitable person has been identified.		Chair

8. General update on charity – annual report - presentation - Board members
9. Any Other Business
10. Date of next AGM – February 2023

The Board of Directors of the Company is of the opinion that the above resolutions are in the best interests of the Company and its members as a whole and unanimously recommends that members vote in favour of the resolutions to be proposed at the AGM.

Presentation from Deputy Roffey will be due to commence at **7:30pm** following the conclusion of the official part of the AGM. The meeting is anticipated to end by **8:30pm**.

The Board of the GDA

6th February 2022

Registered office: First Floor (West), Island House, La Grande Rue, St Martins, Guernsey, GY4 6RU

Notes:

1. A member entitled to attend, speak and vote is entitled to appoint one or more proxies to exercise all or any of his/her/its rights to attend, speak and vote at the AGM. A proxy need not be a member of the Company. If you wish to appoint a person other than the Chairman of the AGM, please insert the name of your chosen proxy holder in the space provided on the Form of Proxy.
2. To appoint a proxy you may use the Form of Proxy, which is enclosed with this Notice of AGM. To be valid, the Form of Proxy, must be returned by email to Info@disabilityalliance.org.gg or in hard copy form by post, by courier or by hand to Guernsey Disability Alliance, First Floor (West), Island House, La Grande Rue, St Martins, Guernsey, GY4 6RU.
3. Forms of Proxy should be received as soon as possible but, in any event, so as to arrive no later than 12 noon on Monday 14th February 2022 (or, if the meeting is adjourned, not less than 48 hours before the time appointed for holding the Meeting).
4. Completion and return of the Form of Proxy will not preclude a member from subsequently attending, speaking and voting at the AGM should they wish.
5. Members are asked to appoint the chairman of the AGM as their proxy if they are unable to attend the meeting in person.
6. If you submit more than one valid Form of Proxy, the Form of Proxy received last before the latest time for the receipt of proxies will take precedence. If the Company is unable to determine which Form of Proxy was last validly received, none of them shall be treated as valid in respect of the same.
7. To have the right to vote at the meeting you must be a member of the GDA.
8. By attending the AGM remotely a member expressly agrees they are requesting and willing to receive any communications made at the AGM.
9. To allow effective constitution of the AGM, if it is apparent to the chairman that no members will be present in person, online or by proxy, other than by proxy in the chairman's favour, the chairman may appoint a substitute to act as proxy in his stead for any member, provided that such substitute proxy shall vote on the same basis as the chairman.
10. The time by which a person must be entered on the register of members in order to have the right to vote at the meeting is close of business on Monday 14th February 2022. If the meeting is adjourned, the time by which a person must be entered on the register of members in order to have the right to vote at the adjourned meeting is close of business two days before the date fixed for the adjourned meeting. Changes to entries on the register of members after such times shall be disregarded in determining the rights of any person to attend, speak and vote or vote via Form of Proxy.

11. A quorum consisting of two members being entitled to vote and attending in person or by proxy is required for the AGM. If within half an hour after the time appointed for the meeting a quorum is not present the AGM shall be adjourned for 14 (fourteen) days at the same time and place or to such other time and place as may be fixed by the Chairman of the meeting, and if at such adjourned meeting a quorum is not present within half an hour from the time appointed for the holding of the meeting, those members present in person or by proxy shall constitute the quorum at any such adjourned meeting.
12. The Resolutions to be proposed at the AGM proposed as Ordinary Resolutions must receive the support of a majority of the total number of votes cast in respect of each resolution respectively.
13. The Resolutions to be proposed at the AGM proposed as Special Resolutions must receive the support of 75% or more the total number of votes cast in respect of each resolution respectively

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Guernsey Disability Alliance LBG (the “Company”)

(Incorporated in Guernsey with registered number: 55102 and registered charity number CH41)

FORM OF PROXY For use at the Annual General Meeting to be held on Wednesday 16th February 2022

I
(in Block Capitals) of

.....
being a member of the Company HEREBY APPOINT the Chairman of the meeting (see note (i) below) or failing him

..... as my proxy to vote for me and on my behalf at the Annual General Meeting of the Company (the “AGM”) to be held on 16th February 2022, and at any adjournment thereof and in respect of the Resolutions set out in the Notice of the AGM to vote as indicated below.

ORDINARY RESOLUTIONS	Agree	Disagree	Abstain
iv. THAT Philip Smith be elected as Acting Chair of the Company Proposed by Carol Le Page Seconded by Karen Blanchford			
v. THAT the annual accounts for the year ended 31 December 2021, together with the Directors’ Report on those accounts, be received			
vi. That the appointment of reviewer of accounts be delegated to be a decision of the Board of Directors, when a suitable person has been identified.			

My email address (if applicable) is:

.....

Signed

Dated thisday of February 2022.

Upon completion, please return this Form of Proxy to the following address, so as to arrive no later than 12:00 noon on Monday 14th February 2022.

Guernsey Disability Alliance,
First Floor (West),
Island House,
La Grande Rue,
St Martins,
Guernsey,
GY4 6RU