



NOTICE OF ANNUAL GENERAL MEETING

Tuesday 13th February 2024 at 6pm

Guernsey Disability Alliance LBG

(Incorporated in Guernsey with registered number: 55102 and registered charity number CH41)

NOTICE IS HEREBY GIVEN that the Annual General Meeting ("AGM") of the Guernsey Disability Alliance LBG (the "Company") will be held in the **Canteen, Grow Ltd, Route de Coutanchez St Sampsons, GY2 4GE on Tuesday 13th February, 2024 at 6:00 pm**. If you are unable to attend in person there will be a Teams link to the meeting online which will go live shortly before 6pm. You will need to already have Teams on your device and you can access the link and instructions via our GDA website at <https://disabilityalliance.org.gg/2024/01/agm-2024/>

If you are unable to attend the meeting, online or in person, but still wish to vote, you are asked to appoint the Chair of the AGM as your proxy. Please see the separate proxy sheet and phone Carol (tel: 07781 151397) or email: carol@disabilityalliance.org.gg if you need any help and to let her know to expect a proxy form from you.

If you have any questions you wish to raise at the AGM, not covered by the agenda, please email carol@disabilityalliance.org.gg as soon as possible to allow time to research any answers, and no later than by 4pm on the afternoon of Tuesday 13th February 2023.

If you have any questions about how to participate in the meeting contact Carol by emailing: carol@disabilityalliance.org.gg or phone 07781 151397.

The official business of the AGM will be followed by a presentation by a representative from Employment and Social Security who will explain its plans for the next year particularly the plans for the Supported Living and Ageing Well Strategy (SLAWS). This is the strategy that looks at how care needs are provided in future.

All members attending will be asked to consider the transaction of the following business and, if thought fit, to pass the proposed resolutions.

AGENDA

1. Welcome
2. Chair for the AGM and quorum - Chair – Toni De Kooker
3. Apologies for absence
4. Minutes from the EGM on 31st May 2023 (**circulated**) - Chair
5. Matters arising - Chair
6. Chairs report - Chair
7. Matters requiring ordinary resolutions (requires simple majority):

ORDINARY RESOLUTIONS	Related Document	Presented by:
Election of Directors		
i. THAT Toni De Kooker be re-elected as Chair of the Company Proposed by Jane Wonnacott Seconded by Carol Le Page		Chair
ii. THAT Samson Mbilinyi be elected as Honorary Treasurer of the Company Proposed by Jane Wonnacott Seconded by Carol Le Page		Chair
iii. THAT Jane Wonnacott be re-elected as Secretary of the Company Proposed by Toni De Kooker Seconded by Carol Le Page		Chair
iv. THAT Catherine Hall be re-elected as Vice Chair of the Company Proposed by Jane Wonnacott Seconded by Carol Le Page		Chair
v. THAT Rob Harnish be re-elected as a Director of the Company Proposed by Jane Wonnacott Seconded by Carol Le Page		Chair
vi. THAT Carol Le Page be re-elected as a Director of the Company Proposed by Toni De Kooker Seconded by Jane Wonnacott		Chair

Financial Statements	Related Document	Presented by:
<p>vii. THAT the annual accounts for the year ended 31st December 2023, together with the Directors' Report on those accounts, be received.</p> <p>Note: the audit waiver continues indefinitely subject to any review by the Executive.</p>	Accounts	Chair

8. To thank the co-opted members:

Mike Reed

Janina Almeida

Liz Sweet

who are willing to stand for a further year. - Chair

9. To thank the outgoing Hon. Treasurer Vivien Nemeth - Chair

10. General update on charity – presentation – Carol Le Page

11. Any Other Business

12. Date of next AGM – February 2025

The Board of Directors of the Company is of the opinion that the above resolutions are in the best interests of the Company and its members as a whole and unanimously recommends that members vote in favour of the resolutions to be proposed at the AGM.

A presentation from a representative of the Committee for Employment and Social Security will be due to commence at **6:30pm** following the conclusion of the official part of the AGM. The meeting is anticipated to end no later than **7:30pm**.

The Board of the GDA

January 2024

Registered office: First Floor (West), Island House, La Grande Rue, St Martins, Guernsey, GY4 6RU

Notes:

1. A member entitled to attend, speak and vote is entitled to appoint one or more proxies to exercise all or any of his/her/its/thier rights to attend, speak and vote at the AGM. A proxy need not be a member of the Company. If you wish to appoint a person other than the Chair of the AGM, please insert the name of your chosen proxy holder in the space provided on the Form of Proxy.
2. To appoint a proxy you may use the Form of Proxy, which is enclosed with this Notice of AGM. To be valid, the Form of Proxy, must be returned by email to carol@disabilityalliance.org.gg or in hard copy form by post, by courier or by hand to Guernsey Disability Alliance, First Floor (West), Island House, La Grande Rue, St Martins, Guernsey, GY4 6RU.
3. Forms of Proxy should be received as soon as possible but, in any event, so as to arrive no later than 12 noon on Thursday 8th February 2024 (or, if the meeting is adjourned, not less than 48 hours before the time appointed for holding the Meeting).
4. Completion and return of the Form of Proxy will not preclude a member from subsequently attending, speaking and voting at the AGM should they wish.
5. Members are asked to appoint the Chair of the AGM as their proxy if they are unable to attend the meeting in person.
6. If you submit more than one valid Form of Proxy, the Form of Proxy received last before the latest time for the receipt of proxies will take precedence. If the Company is unable to determine which Form of Proxy was last validly received, none of them shall be treated as valid in respect of the same.
7. To have the right to vote at the meeting you must be a member of the GDA.
8. By attending the AGM remotely a member expressly agrees they are requesting and willing to receive any communications made at the AGM.
9. To allow effective constitution of the AGM, if it is apparent to the Chair that no members will be present in person, online or by proxy, other than by proxy in the Chair's favour, the Chair may appoint a substitute to act as proxy in his stead for any member, provided that such substitute proxy shall vote on the same basis as the Chair.
10. The time by which a person must be entered on the register of members in order to have the right to vote at the meeting is close of business on Thursday 8th February 2024. If the meeting is adjourned, the time by which a person must be entered on the register of members in order to have the right to vote at the adjourned meeting is close of business two days before the date fixed for the adjourned meeting. Changes to entries on the register of members after such

times shall be disregarded in determining the rights of any person to attend, speak and vote or vote via Form of Proxy.

11. A quorum consisting of four members being entitled to vote and attending in person, online or by proxy is required for the AGM. If within half an hour after the time appointed for the meeting a quorum is not present the AGM shall be adjourned for 14 (fourteen) days at the same time and place or to such other time and place as may be fixed by the Chair of the meeting, and if at such adjourned meeting a quorum is not present within half an hour from the time appointed for the holding of the meeting, those members present in person or by proxy shall constitute the quorum at any such adjourned meeting.
12. The Resolutions to be proposed at the AGM proposed as Ordinary Resolutions must receive the support of a majority of the total number of votes cast in respect of each resolution respectively.
13. The Resolutions to be proposed at the AGM as Special Resolutions must receive the support of 75% or more the total number of votes cast in respect of each resolution.